

# PASCNA MINUTES

---

February 7, 2015

**Meeting Opened:** 4:00 pm  
**Meeting Called to Order:** Beverly A. Vice-Chair  
**Serenity Prayer:** All  
**Reading of the 12 Traditions:** Clarice (Trust the Process)  
**Reading of the 12 Concepts:** Rodney (Surrender to Live)  
**Roll Call to Establish Quorum:** 19 in attendance (quorum established)  
**General Information:** Beverly A.

Cell phones turned off/vibrate; please respect the meeting by not texting during business meeting; turn in donations to Treasurer (please do not give more than \$1 change to Treasurer); and home group reports to Secretary (GSR's and Chairpersons, please try to write as clearly as possible and remember to put reports on full size sheet of paper with your signature); the literature chair cannot accept personal checks on behalf of home group purchases; please clean up after yourself. Please update the meeting list and GSR mailing roster and return back up front. **\*\*PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING\*\***

## Welcome New GSRs:

**New meeting: A New Approach to Life**

## Review and Approval of January 3, 2015 Minutes:

*"The January 3<sup>rd</sup> Minutes was reviewed. Motion was made and seconded by for approval as written. The minutes were approved by Acclamation. MINUTES APPROVED: by Acclamation (unanimous vote)*

## ASC Treasurer's Report:

Diane read written report.

*"Hard copies presented at Area were PASCNA Monthly Budget Report for January 3, 2015, Group/Area Contribution Record Form, Old Point Bank Statement and copy of checks cleared. Group donations: \$1,772.49. Literature income: \$681.78, Miscellaneous Income \$895.64 totaling deposit of \$2,453.72. Checks Written/Expenses: Verizon Yellow Pages \$3.75, Public Storage \$78.00, Rent \$75.00, ASC Secretary \$70.00, Literature NAWS \$568.76, H&I Rent \$15.00, Policy Rent \$15.00, Activities Sub-committee \$600.00, Public Relations (Meeting list) \$220.64, Policy Chair (Policy manual printing) \$78.08, Treasurer \$7.21, Literature chair \$10.16, VRCC \$22.50, total expenses/checks written \$1,765.10. Last month's balance is \$4,240.31. This month's bank balance \$4,928.93. Total Funds \$4,928.93. **New Post Office Box is 16009, Newport News, VA 23608.** **Home Group Area Donations for the month of January 2015:** 12+12+Change \$50.00; A Meeting at Lunch \$91.92; A Proven Program \$40.00; Change I Must or Die I Will \$40.50; Change We Must \$12.00; Honesty \$40.00; How & Why \$150.00; In Step \$60.00; Keep Coming Back \$10.85; Living Life on Life's Terms \$81.00; Nature of Recovery \$102.00; Never Alone \$68.81; Running On Faith \$36.60; Saturday Night Alternative \$57.00; Serenity \$36.17; totaling \$876.85. Secretary returned \$43.10 and Activities \$852.54. Total \$1,772.49. In Loving Service, Diane S."*

**Home Group Area Donations for the month of February 2015:** Serenity \$2.25; Hugs Not Drugs \$67.00; No More Excuses \$44.29; Nature of Recovery \$60.00; Living Life on Life's Terms \$48.00; 12+12=Change \$70.00; New Genesis \$25.00; A Proven Program \$45.03; Change I Must or Die I Will \$25.00; Change We Must \$6.00; Young, Clean and Living \$50.00; Time to Surrender \$60.00; Hearts of Hope II \$20.00; The Lie is Dead \$40.00; A Meeting at Lunch \$182.00; In Step \$30.00; Hope \$34.00; Never Alone \$25.23; Living the Program \$40.00, Activities returned \$422.92 and Secretary returned \$39.79 totaling \$1,337.11 + Literature \$1,470.82 total deposit \$2,807.93???. In Loving Service, Diane S.

**RCM's Report:** Jimmy W. out sick (no call). No report.

**VRCC's Report:** No representative. No report.

**Activities Report:** Jeff read a written report.

*"Hello Family. I'm an addict called Jeff H. The Activities Sub-committee met today at 2pm with 8 members attending. Jeff started the meeting with the Serenity Prayer. Dave read treasury report. Drew gave a recap of information from prior meeting. Past agenda: Bowling Party was an enormous success. 70-90 people attended. Century Bowling management advised that our organization was well behaved and it was a privilege. They advised we were more than welcome to request again the use of their facilities for future events. Monies utilized: Flyers \$19.00, HCC \$50.00, Bowling \$385.08, Donations collected \$277.00, Unused Area money \$145.92, totaling returning back to Area \$422.92. Next event for February is Karaoke*

and talent show. The flyers were done today and will be passed out during Area and will be distributed to noe groups. Special announcement for this event: **NO SMOKING or VAPING ON THE PREMISES and is NOT ALLOWED and that all drinks are NO CAFFINE.** Please announce that specific announcement with this event. The subcommittee is estimating needing \$300 for this event. Activities subcommittee will provide the following: Apple Cider, hotdogs, decaf sodas, water, chips, and condiments. Mary will provide 100 cups of decaf and fruits. Drew has one sign for facility directions or rules and Mary will provide the rest. There can be no more than 110 people. Drew will check inventory on our supplies before purchasing items. Sound?? Jimmy. Books to donate for the Farley Center – 6 How & Why books and 4 Daily Meditations – this is in lieu of payment for rent of the facility. We will need volunteers help with this function. Bethany will volunteer with crockpot and hotdogs area. Jeff will assist with monitor smoking does not occur. Next meeting to discuss further details of this event will be February 15<sup>th</sup> at the I-Hop on Jefferson Ave. at 10:30am. Anyone can attend, assist and offer advice. March 28<sup>th</sup>, Public Relations is hosting a Dance/Fundraiser/Training Day Workshop. They are asking help from Activities on location, DJ or DJ Serenity/ Food and volunteers. More information to be provided. Ended meeting at 4pm with closing. Also my position as Chair has been completed. This position is available for nominations/volunteers in February. In Loving Service, Jeff H.”

**H&I Report:** Yvonne W. read report.

“Greetings from H&I is doing well. We are in need of a Vice Chair for our subcommittee. We are requesting a check for \$100.00 for the March Workshop to be held on March 8<sup>th</sup>. Open commitments as of today are Hampton, Newport News City Jails for Men and Women, City Farm and the Regional Facility. We still have 5 handbooks on order and will check with the Literature Chair. Our Literature order for today is \$126.40. The workshop went well. In Loving Service, Yvonne W.”

**Policy Report:** Audra N. not present (excused absence). Beverly A. read report.

“My name is Audra and I am an addict. The Policy Sub-committee for January 4<sup>th</sup> and open with the Serenity Prayer. 12 Traditions was read by Shanequa L. 12 Concepts was read by Audra N. **Old Business/Update Reports:** 1. Guidelines for Budget Review and Annual Budget are still a work in progress. 2. Webmaster qualifications and duties were added to the PASCNA Policy Handbook. 3. Ten (10) copies of the updated pages were printed and passed on to the Literature Chair for distribution. **New Business:** 1. The Annual Budget Review was held on Sunday, January 4<sup>th</sup>. The participating subcommittees were Literature Chair, (Keith B.), Activities Vice-Chair (Drew L.), Public Relations Vice-Chair (Denise K. and H&I Chair (Yvonne W.). There were no budget changes. A suggestion by the Activities Subcommittee was to present an itemized spread sheet with receipts scanned or reprinted and attached to the spreadsheet. Closed meeting with Serenity Prayer and Clean Up. In Loving Service, Audra N.”

**Public Relations Report:** Lawrence read report.

“2/7/15 - Meeting opened at 2:30pm with the Serenity Prayer. There were 5 members in attendance. 12 Traditions was read by Sarah A. and 12 Concepts was read by Ray D. Members present: Lawrence, Ray D., Burrell, Sarah A. and Paula M. Minutes was read by Burrell. Motion was made and 2<sup>nd</sup> by Ray D. and Sarah A. to accept the read minutes.

*Old Business:*

1. The Meeting List were amended and printed, Meeting List can be picked up at Area Service.
2. The Public Relations Subcommittee is working closely with H&I subcommittee to further carry the message.
3. Public Relations subcommittee created the guidelines for the Area Webmaster trusted servant position to be put in the Policy Manual. Those updated copies have been given to the Literature Chair
4. Regional website is being rebuilt. If anyone is interested in the process and progress, the website is a follows: [www.carna.frebsite.host](http://www.carna.frebsite.host). There were attempts to get on this website and it is not available for view yet.
5. This is also tabled for next month’s discussion. This writer was contacted by a member that was interested in starting a meeting for young addicts. They would like the committee to give a presentation to the facility where the meeting would be held and also would like the committee to research any information for such a meeting. More to be revealed. Ages are from 13 thru 19.

*New Business:*

1. Fundraiser/Training Day/Dance on March 28<sup>th</sup>. Discussion was done and asked Activities Chair Drew L. assistance with the following. Location (possibly at Never Alone meeting location), DJ or use of DJ Serenity, Food, Cost of rent at possible location. If this location is to be used, tentative time of workshop will be 5-7pm, meeting at 7-8:30pm, then dance from 9pm-midnight.
2. Building of Website. At this time the new website is being built. The Committee is recommending Teddie A. to be nominated as Webmaster. This is postponed at this time for he is sick today. More to be revealed as to a set up of time with Regional Webmaster Julie to assist with the new website.
3. Paper the meeting list will be printed on? It was decided that the remainder 1000 sheets be used to printer the meeting list in April. Cost for printing was \$233.20 with 2000 sheets being used.

4. *Utner: Honesty location is asking for a presentation from the Public Relations Committee. More to be revealed. Meeting closed with the Serenity Prayer. In Loving Service, Lawrence."*

**Note: Lawrence was given a Building Use Policy contract from Hilton Christian Church which is to be reviewed by Public Relations. Lawrence will have results or outcome of this at next Area meeting.**

### **Literature Report:** Keith read written report.

*"Hi Family. The Literature on hand at the end of last area in February 2015 is \$1,920.36. Literature order from the previous month is \$568.76. Back order the previous month is \$99.30. Literature on Hand at Start of Area this month is \$1,920.36. Total Transfer from any of the sub-committees is \$222.70. Checks/Money orders \$40.00. Total cash, check, and transfer at end of Area \$1,653.52. Total Cash given to the Treasurer \$1,460.54. Literature on Hand at the End of Area is \$266.84. Back order at the end of Area \$299.84.*

*Literature amounts from home groups for the month of November are as follows: 12+12=Change \$170.34; A Meeting at Lunch \$145.72; A Proven Program \$47.22; End of the Road \$93.77, Good Orderly Direction \$111.56; Hope \$43.83; Keep Coming Back \$26.92; Nature of Recovery \$215.60; Never Alone \$61.79; New Genesis \$73.79; No More Excuses \$27.77; Saturday Night Alternative \$40.00 (check); Serenity \$63.50; Surrender to Live \$65.23; Trust the Process \$172.10; Women in Recovery \$21.88; A New Approach to Life \$7.22; In Step – Policy Handbook \$5.00; Transfers: H&I \$126.40 and Activities \$96.30 – Total Cash/Check \$1,460.54. Total Transfers: \$222.70, totaling \$1,693.52. NOTE: Last month's literature order is coming in late. It is scheduled to be delivered Feb. 10<sup>th</sup>. So next month's report will be off.*

**New publications: IP#29 Introduction to NA Meetings (\$.24/.22) and Just For Today Daily Meditation Calendars \$11.75. Keith is reminding all home groups that it is policy for all literature orders are to be picked up at the end of Area. The Literature Chair is asking for home groups to turn in their orders by 4:30-5:00pm in order to be able to provide a report to Area in a timely manner. In Loving Service, Keith B."**

### **Treasury Audit Report:** Drew read written report.

*"Hi Family. The Treasury Audit (Ad Hoc) Subcommittee met on Sunday, January 4<sup>th</sup>, 12pm at Riverside Behavioral Center in conjunction with the Policy Sub-committee. I announced that I will be stepping down from the Chairperson position. We continued organizing documents and discussed audit procedures. The next meeting will be tomorrow, Sunday, Feb. 8<sup>th</sup> at Riverside at 12pm. Thanks!! In Loving Service, Drew L."*

### **Old Business**

- |                                 |  |
|---------------------------------|--|
| • <b>ASC Chair</b>              | <b>Only nomination: Beverly A. – Automatically entered in as Chair</b>                         |
| • <b>ASC Vice Chair</b>         | now taking nominations &/or volunteer  |
| • <b>Alternate RCM</b>          | no volunteers &/or nominations, position remains open (Regional Committee Member)              |
| • <b>VRCC</b>                   | no volunteers &/or nominations, position remains open (Virginia Regional Convention Committee) |
| • <b>VRCC Alternate</b>         | no volunteers &/or nominations, position remains open  |
| • <b>Activities Chair</b>       | <b>By unanimous vote, Drew L. was nominated for this position Congrats Drew!</b>               |
| • <b>Public Relations Chair</b> | now taking nominations &/or volunteer  |
| • <b>ASC Literature</b>         | no volunteers &/or nominations, position remains open  |
| • <b>PASCNA Webmaster</b>       | now taking nominations &/or volunteer  |

**Those interested in these positions must be present at Area meeting.**

NOTE: Keith B. has agreed to continue to serve until position is filled.

**\*\* NOTE to all Home groups, there is a great importance to receive full support for the remainder open positions. \*\***  
Please announce at group conscience as well during announcement time of home group meetings the open positions.  
Qualifications for each position are listed in the Policy Manual and on our Area website [www.peninsulaareana.org](http://www.peninsulaareana.org).

### **MOTIONS**

**2014-12-1 MAKER: TREASURER SECONDED: NONE NEEDED**

**Motion:** No checks will be written after Area Service. All subcommittee's will ensure that checks are picked up during Area Service with the exception that the check can be picked up at the Policy and/or Budget Review meeting (which is the following day) and the moneys requested was already approved and/or allocated during Area Service meeting.

**Intent:** It is the responsibility of the Subcommittee Chair/Vice Chair to receive their checks so payments can be made in a timely manner. Area Treasurer, Chair and Vice Chair will not be available to sign checks after Area meets.

**Discussion:**

**PROS:** 1. Business is to be handled at Area Service only. 2. All Subcommittee Chairs/Vice Chairs have a responsibility to stay as needed until the end of Area. It is considered as one of the commitments to Area Service. 3. Accountability and safety to the trusted servant

**CONS:** 1. Implementing this policy request was based one instance, there is a limit to function of Area and to the Service Committee. 2. Not everyone e can stay at end of Area Service.

**22 VOTING GSR'S – MOTION PASSED – 0 ABSTAIN 18 APPROVE 3 OPPOSE**

**2014-12-2      MAKER: TREASURER      SECONDED: NONE NEEDED**

**Motion:** To purchase 2 bill counters (money counted) which is at \$189.95 each.

**Intent:** To expedite and have accurate count for Literature chair and Treasurer.

**Discussion:** Friendly amendment to this motion. To purchase 1 instead of two to determine effectiveness of one in use first and if there is a need to use 2, another will be purchased. Motion maker accepted amendment to this motion.

**22 VOTING GSR'S – MOTION PASSED – 0 ABSTAIN 17 APPROVE 5 OPPOSE**

**2015-01-1      MAKER: TREASURER      SECONDED: NONE NEEDED**

**Motion:** Authorized signature holders must be both present to sign checks at the time they are written by the Treasurer.

**Intent:** This shows responsibility and accountability of all signature holders.

**Discussion:** just wanted to make sure those who are authorized to sign checks are available at time checks are written. Treasurer is uncomfortable with writing check and there is no one present at time for the second signature. Per policy the check requires two signatures.

**PROS:** 1. Likelihood 2 out of 3 authorized signers will be high. 2. Accountability is high. 3. Required signees are Area Chair, Vice Chair and Treasurer, be ready and available to sign needed checks is required.

**CONS:** 1. Person may be sick or not have anyone here. 2. Making it a requirement for both signers at the same time may cause harm to event.

**22 VOTING GSR'S – MOTION PASSED – 4 ABSTAIN 15 APPROVE 3 OPPOSE**

**2015-1-2      MAKER: PAULA M. (SECRETARY)      SECONDED: TEE (HOW & WHY)**

**Motion:** Ask if Activities Committee to plan hold events not back to back every month but to spread them on more of every other month or every 2-3 months for Area.

**Intent:** To help with maintaining funds for Area and to avoid back to back events which may deplete Area funds and to further avoid confusion on what the funds are used for. Also to allow better planning of such events to give a better perspective of how much funds are needed for each event. Also to allow other events and activities be scheduled by other subcommittees, home groups, etc.

**Discussion:** Main concern is not to lose moral of Area of not promoting unity and fellowship for the still suffering addict. This motion is not to take away what Activities purpose is for our Area, only to monitor the number of events that seems to be depleting funds quickly. There is a concern to not have a repeat of the Area going broke for over 3 months and at times; group donations may not be enough to keep funds to cover all requests for Area and to be able to make a contribution to World.

**PROS:** 1. Committee has not shown detail report of all receipts/monies spent at Quarterly and Annual Budget Review. 2. Last couple of events a substantial amount of monies have been returned to Area. . 3 A bigger picture needs to be looked at as for the financial responsibility as a whole, we have other requests and commitments pending throughout the year which cannot be met if monies are depleted every month.

**CONS:** 1. Events are crucial certain times of the year consecutively. 2. There is no requirement that any monies are to be returned not a requirement to have any event as fundraiser. 3. It is budgeted for monies to be used each month, why not use it.

**MOTION IS RULED OUT OF ORDER – PER SATURDAY NIGHT HOME GROUP, MOTION IS A POLICY CHANGE AND NEED TO GO TO POLICY FOR REVIEW.**

## **New Business**

### **MOTIONS**

**2015-2-1      MAKER: JEFF H. ACTIVITIES COMMITTEE      SECONDED: NONE NEEDED**

**Motion:** Activities to host a Roller Skating Event for March.

**Intent:** To promote fun and fellowship for the still suffering addict.

**Discussion:** Details forthcoming. Location not yet determined. There was suggestion of getting more details before voting on this event.

**PROS:** 1. Promotes unity. 2. For the newcomer, promoting fun in recovery.

**CONS:** 1. No information about event.

**19 VOTING GSR'S – MOTION PASSED – 3 ABSTAIN 13 APPROVE 3 OPPOSE**

## Home Group Reports:

**Note from PASCNA Secretary:** All Area minutes are located on website for review. The website is [www.peninsulaareana.org](http://www.peninsulaareana.org). **HOME GROUPS NEED TO UPDATE ANY AND ALL INFORMATION ON NA.ORG WEBSITE.**

**Surrender to Live:** "Greetings!! Surrender to Live home group of NA continues to carry the message of recovery and grow. We have 2 celebrations in February. Gloria W. celebrating 7 years on 2/1 and Monique W. celebrate 7 years on 2/15. We have no Area donation and our literature order was \$65.23 this month. In Loving Service, Rodney F."

**Nature of Recovery:** "Hi Area Family! Hello from up here in Williamsburg where we meet every Sunday, 8pm at the Williamsburg Place. Ours is a varied format meeting from Steps/Traditions Study to Ask-A-Basket. We have one celebration in March, Bridgette, 1 year. Our Area donation is \$60.0 and our literature order is \$215.60. In Loving Service Ron L."

**Time to Surrender:** "Time to Surrender continues to carry the message of NA. Our Area donation this month will be \$60.00. In Loving Service, Eddie H."

**Hearts of Hope II:** "Hearts of Hope II continues to carry the message of NA to the addict who still suffers. Our donation this month is \$20.00. In Loving Service, Josh S."

**The Lie is Dead:** "The Lie is Dead is doing great! We are always open on time and available to anyone who wants to attend. We have a \$40.00 donation and no literature order. In Loving Service, Bryan"

**New Genesis:** "Hello Family! I am an addict named Rhonda. The New Genesis group meets on Tuesday evenings at 8pm at Wesley United Methodist Church off of Armistead Ave, Hampton. We continue to carry the message of recovery the NA Way. Our meeting attendance has stayed around 30-35. We would appreciate your support. The format of our group varies each week to include open discussions, speaker meetings, and literature meetings. This month our literature order is \$73.79 and we donated \$25.00 for our January money. Please join us at New Genesis for Dessert-n-Coffee. We look forward to your attendance and getting to know you. In Loving Service, Rhonda S."

**In Step:** "In Step continues to carry the message of Narcotics Anonymous on Monday evenings in Grafton. We have an average attendance at 35-40. In Step does not have any home group members celebrating this month. We have a literature order \$26.92 plus \$5.00 for Policy manual and an Area donation of \$30.00. In Loving Service, Nick C."

**Never Alone:** "Never Alone is going strong. There are no major announcements from us at this time. We have made a literature order of \$61.79 and an Area donation of \$25.23. In Loving Service, Jimmy H."

**Living Life on Life Terms:** "Our home group meets Saturdays, 10am in Williamsburg and average 14-15 addicts. We are a Steps/Tradition study from It Works How & Why and continue to carry the message to the still suffering addict. We have no upcoming celebrations. Our Area donation is \$48.00. In Loving Service, Thayne F."

**12 + 12 = Change:** "12+12=Change has had steady attendance including old timers and many newcomers from the local treatment center averaging 80 people. Our literature order is \$170.34 and Area donation is \$70.00. In Loving Service, Mary H. In Loving Service, Mary H."

**Women in Recovery:** "Women in Recovery is a new group that is off to a new start. We have four home group members now. Our weekly attendance is 10-15 but we still need support. No donation this month. Our literature order is \$21.88. Thanks for allowing me to serve. In Loving Service, Bethany M."

**Change We Must:** "Change We Must need support. We meet Fridays at 6:30pm. All are welcome. Area donation \$6.00. In Loving Service, Ray D."

**Hugs not Drugs:** "Hi Family. Hugs Not Drugs is doing well. We have no literature order and Area donation is \$67.00. We have one celebration, Sarah A. celebrating 14 years on March 4<sup>th</sup>. In Loving Service, Sarah A."

**No More Excuses:** "No More Excuses is still carrying the message of recovery on Saturday mornings at 10am. All are welcome. Renee C. is celebrating 23 years on 3/7 and Tracey B. celebrates 14 years on 3/14. Come out and show your support. We have an Area donation of \$44.29 and an literature order of \$27.77. "

**A Meeting at Lunch:** "Home group continues to do well with attendance. We average 2 newcomers every day. Our format varies on a daily basis. We donated \$182.00 to Area and a literature order of \$145.72. We have 2 celebrations this month, Morris, 1 year, 2/20 and Spencer, 1 year on 2/25. In Loving Service, Roderick."

**Young Clean and Living:** "Young, Clean and Living is doing great. We are always open on time and available to anyone who wants to attend. We have a \$50.00 donation to and no literature order. In Loving Service, Chris."

**Running on Faith:** "Running on Faith is doing well. We continue to keep our doors open and carry the message to the addict who still suffers. We have no donation this month and no literature order. In Loving Service, Andy"

**Trust the Process:** "Hi Family. Trust the Process is still carrying the meeting 5 days a week from 930-11am. We welcome all to come and share their experience, strength and hope. We did not have a donation for Area this month. Literature order is \$172.10. We have two celebrations this month. Clarice B. will be celebrating 9 years on 3/20. In Loving Service, Clarice B."

**Serenity:** "Area donation \$2.85; Literature order \$63.50, GSR not present."

**A Proven Program:** "Area donation \$45.03. Literature order \$47.22, GSR present no written report."

**Change I Must or Die I Will:** "Area donation \$25.00, no GSR present"

**Hope:** "Area donation \$34.00 Literature order, \$43.83, GSR present, no written report."

**Living the Program:** "Area donation \$40.00, No GSR present."

**End of the Road:** "Literature order \$93.77. GSR present, no written report."

**Good Orderly Direction:** "Literature order \$111.56. No GSR present."

**Keep Coming Back:** "Literature order \$67.3, No GSR present."

**A New Approach to Life:** "Literature order \$7.22. No GSR present."

**New Attitude:** "GSR present, no written report."

**Saturday Night Alternative:** "Literature order \$40.00. GSR present, no written report."

**Meeting closed with Serenity Prayer and Clean Up. \*\*PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING\*\***

---

# PASCNA AGENDA

---

March 7, 2015

## Open Meeting

Call to order Beverly A.

Meeting Opened:

Serenity Prayer All

Reading of the 12 Traditions:

Reading of the 12 Concepts:

Roll Call to Establish Quorum:

General Information: Beverly A.

Cell phones turned off/vibrate; please respect the meeting by not texting during business meeting; turn in donations to Treasurer (please do not give more than \$1 change to Treasurer); and home group reports to Secretary (GSR's and Chairpersons, please try to write as clearly as possible and remember to put reports on full size sheet of paper with your signature); the literature chair cannot accept personal checks on behalf of home group purchases; please clean up after yourself. Please update the meeting list and GSR mailing roster and return back up front. **\*\*PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING\*\***

## Welcome New GSRs:

## Review and Approve February 7, 2015 Minutes

## ASC Reports

ASC Treasurer's Report

RCM Report

## Subcommittee Chairperson's Reports

Activities

H&I

Policy

Public Relations

Treasury Audit Ad Hoc

Literature

## Old Business

### Open Positions

- **ASC Vice Chair** now taking nominations &/or volunteer
- **Alternate RCM** no volunteers &/or nominations, position remains open (Regional Committee Member)
- **VRCC** no volunteers &/or nominations, position remains open (Virginia Regional Convention Committee )
- **VRCC Alternate** no volunteers &/or nominations, position remains open
- **Public Relations Chair** now taking nominations &/or volunteer
- **ASC Literature** no volunteers &/or nominations, position remains open
- **PASCNA Webmaster** now taking nominations &/or volunteer

**NOTE: Keith B. has agreed to continue to serve until position is filled.**

***Those interested in these positions must be present at Area meeting.***

Beverly is to give update about the 2<sup>nd</sup> Notice given to Area about Building Use Agreement. There is also a Building Use Agreement for the location where Never Alone meets.

## NEW BUSINESS

## Home Group Reports/Announcements

**Close Meeting with Serenity Prayer and Clean Up** - ***\*\*PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING\*\****