

PASCNA MINUTES

January 3, 2015

Meeting Opened: 4:00 pm
Meeting Called to Order: Tim B. out sick, Beverly A. Vice-Chair
Serenity Prayer: All
Reading of the 12 Traditions: Audra N. (Policy Sub-committee)
Reading of the 12 Concepts: Yvonne W. (H&I Policy Sub-committee)
Roll Call to Establish Quorum: 11 in attendance (quorum established)
General Information: Tim B.

Cell phones turned off/vibrate; please respect the meeting by not texting during business meeting; turn in donations to Treasurer (please do not give more than \$1 change to Treasurer); and home group reports to Secretary (GSR's and Chairpersons, please try to write as clearly as possible and remember to put reports on full size sheet of paper with your signature); the literature chair cannot accept personal checks on behalf of home group purchases; please clean up after yourself. Please update the meeting list and GSR mailing roster and return back up front. ****PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING****

Welcome New GSRs:

Review and Approval of December 6, 2014 Minutes:

"The December 6th. Minutes were reviewed. Motion was made and seconded by Yvonne W. and Jimmy W. with the following corrections. GSR's that received a hard copy of the minutes, page 2 was missing when copies were made and was not noticed until after mail out. Under Old Business/Open Positions: Drew L. was nominated for Activities Chair, voting will be February, 2015. Public Information title was incorrect, should be Public Relations Chair. Another position that is open is PASCNA Webmaster for our Area website. Home Group Reports: Correct name for report for Serenity is Jeanette W. Correct name for report from No More Excuses is Tracey B. The minutes were approved by Acclamation.

MINUTES APPROVED: by Acclamation (unanimous vote)

Secretary also apologized to the floor for the late mailing of these minutes.

ASC Treasurer's Report: Diane read written report.

*"Hard copies presented at Area were PASCNA Monthly Budget Report for December 2014, Group/Area Contribution Record Form, Old Point Bank Statement and copy of checks cleared. Group donations: \$704.87. Literature income: \$1,039.20, Miscellaneous Income \$708.13 totaling deposit of \$2,452.20. Checks Written/Expenses: Verizon Yellow Pages \$7.30, Public Storage \$78.00, Rent \$75.00, ASC Secretary \$70.00, Literature NAWS \$988.45, H&I Chair 142.24, Activities Sub-committee \$600.00, total expenses/checks written \$1,960.99. Last month's balance is \$3,749.10. This month's bank balance \$4,240.31. Total Funds \$4,240.31. **New Post Office Box is 16009, Newport News, VA 23608.***

Home Group Area Donations for the month of December 2014: Living the Program \$2.00; A Proven Program \$50.00; Change We Must \$19.00; Serenity \$63.00; No More Excuses \$36.00; 12+12=Change \$50.00; Fresh Starts for Open Hearts \$25.00; New Genesis \$10.00; A Meeting at Lunch \$141.00; Saturday Night Alternative \$6.00; Nature of Recovery \$84.25; Faith \$40.00; Never Alone \$8.33; Time to Surrender \$60.00; Hearts of Hope II \$20.00; The Lie is Dead \$40.00; Running on Faith \$50.00; A Gift Called Life \$.59; Activities Returned \$566.83 and \$141.30= \$708.13. Funds from Literature \$1,039.60. Deposit in bank \$2,452.20.

Home Group Area Donations for the month of January 2015: 12+12+Change \$50.00; A Meeting at Lunch \$91.92; A Proven Program \$40.00; Change I Must or Die I Will \$40.50; Change We Must \$12.00; Honesty \$40.00; How & Why \$150.00; In Step \$60.00; Keep Coming Back \$10.85; Living Life on Life's Terms \$81.00; Nature of Recovery \$102.00; Never Alone \$68.81; Running On Faith \$36.60; Saturday Night Alternative \$57.00; Serenity \$36.17; totaling \$876.85 In Loving Service, Diane S."

RCM's Report: Jimmy W. read report.

Greetings Family. I attended the Regional Service Committee meeting on December 20, 2014 in Charlottesville, VA. There are no minutes from this meeting and I humbly I am sorry. This issue will be addressed at the next meeting. There were 2 motions brought up for vote, of course I abstained from voting on them. One motion was for the 2015 budget and the other

was for a word change in policy. I was warmly welcomed back to Region and it's my intention to serve this Area as best as I possibly can. The next ASC meeting I will definitely have minutes from this meeting. In Loving Service, Jimmy W.

VRCC's Report: No representative.

Activities Report: Jeff read a written report.

"Hello Family. I'm an addict called Jeff H. The Activities Sub-committee met today at 2pm with 6 members in attendance. The December Holiday Party was a success. We received a check for \$600.00 of which \$99.46 was spent on party supplies; \$454.00 was spent for the caterer. \$306 received in donations and we are returning \$852.54 total for this event. We are requesting money for this event for January which we have planned and are hosting a bowling event for Sunday Jan 25th at Century Lanes, Hampton, VA from 2pm-5pm. Flyers will be distributed to all GSR's today. **(Details: Activities will provide ½ half the cost of playing of 3 games/lanes and shoes of which cost for each participant is \$3. Cost of food/beverages will be with a 15% discount).** We are planning an event for the month of February (Karaoke & Talent Show). **There will be a mid-month meeting on January 17th at the Hilton Christian Church at 5:30 pm.** Also my position as Chair has been completed. This position is available for nominations/volunteers in February. In Loving Service, Jeff H."

H&I Report: Yvonne W. read report.

"Greetings from H&I is doing well. The workshop went well. We voted in 3 new committee members and the body voted in Drew L. as Vice Chair. We are turning in receipts totaling \$101.04 for the workshop. There is a balance of \$42.24 slated for the binders and sleeves for our handbooks. These items are due in the store this Tuesday, January 6, 2015. Currently there are still open commitments at the Newport News City Jail (Men) Hampton City Jail (Men and Women) and the City Farm. In Loving Service, Yvonne W."

Policy Report: Audra N. read report.

"My name is Audra and I am an addict. The Policy Sub-committee for December 7th with 6 voting members and 2 non-voting members in attendance and opened with the Serenity Prayer. 12 Traditions was read by Audra N. 12 Concepts was read by Beverly A. **Old Business/Update Reports:** 1. Guidelines for Budget Review and Annual Budget are still a work in progress. 2. Policy is to in process of adding the Webmaster qualifications and duties to the Policy Handbook once created and reviewed. 3. Copies (20) of the Policy Handbook were printed and passed on to the Literature Chair for distribution. Cost is \$5.00. These copies are for the GSR's home groups. Total amount spent at Office Max was \$79.08. 4. Motion 2012-12-1 was not considered to be out of order according to Policy. This motion will be presented to Area in January for discussion and vote. **New Business:** 1. Announcement to Area Chairs of Sub committees and anyone interested in attending. **The Annual Budget Review is scheduled for Sunday, January 4th at 12pm.** Closed meeting with Serenity Prayer and Clean Up. In Loving Service, Audra N."

Public Relations Report: Lawrence read report.

"1/3/14 - Meeting opened at 2:30pm with the Serenity Prayer. There were 9 members in attendance. 12 Traditions was read by Ted A. and 12 Concepts was read by Paula M. Members present: Lawrence, Denise K., Beverly A., Teddie A., Audra N., Ray D., Burrell, Paula M., and Shanequa. Minutes was read by Burrell. Motion was made and 2nd by Teddie and Ray to accept the read minutes.

Old Business:

1. A motion has been made to purchase a program from GoDaddy.com so that the Area can have its own website. Hopefully this motion will be voted on today. It was also mentioned that this committee need a backup plan if this motion does not pass. If so, another addict name Julie is available to either assist or help this committee with possible free websites and post a statement which NA is not affiliated nor approve the advertisements of the website.
2. The new meeting list for the new quarter will not be available until next week. For those GSR's present in Area today, any change requests will need to be turned in today. The proposed printer company was closed for the holidays from 12/24 through 1/5. The committee agreed to go back to G&L Printers. After printing, committee members will disburse the meeting lists to all home groups.
3. Committee is awaiting the results of said motion to purchase program for the website before contacting the Regional PR Chair regarding website.
4. Discussion for the Fundraiser/Training Day/Dance is tabled until next month. It is to be held in 2015. The committee agreed on a date for this event. It will be tentatively March 28th. More to be revealed.

5. *Burrell contacted the Regional Public Relations Chair, Julie, this writer contacted her and she has agreed to help set up the site and train all interested parties. Those interested are Lawrence, Teddie, Paula and Audra. Also the Regional website is being rebuilt. If anyone is interested in the process and progress, the website is as follows: www.carna.freesite.host. There were attempts to get on this website and it is not available for view yet.*
6. *This is also tabled for next month's discussion. This writer was contacted by a member that was interested in starting a meeting for young addicts. They would like the committee to give a presentation to the facility where the meeting would be held and also would like the committee to research any information for such a meeting. More to be revealed. Ages are from 13 thru 19.*

New Business:

1. *The Committee can now edit the current meeting list and once completed, the meeting list will be sent to the printer.*
2. *Several committee members attended the H&I workshop to give input on duties of Public Relations.*
3. *Committee needs to create a list of qualifications and duties of the trusted servant position of Webmaster. It is also suggested that this trusted servant position be included in an announcement and listed in minutes to receive nominations and/or volunteer for this open position. After discussion and motions voted on with approval, here is as follows: 1. Qualifications a. Have the willingness to serve. b. Have two (2) years clean time. c. Have a working knowledge of the 12 steps, 12 Traditions, and 12 Concepts. d. Attend NA meetings on a regular basis. e. Have a commitment to service as shown by experience as a member of other NA service committees, and contributions to the continuation and growth of the NA fellowship. f. Have the ability to deal with issues both inside and outside the fellowship that affects continuation and growth of NA. g. Show some experience on the basic knowledge of web hosting, posting, building and maintaining of a website. h. Have a willingness to learn and grow with the new changes that go along with maintaining a website for the PASCNA Area. i. Have working knowledge of a computer and have computer and internet access to maintain Area website.*
 2. *Duties a. Report to the Chair of Public Information and Sub-committee. b. Shall attend all scheduled consistent t sub-committee meetings with exception to excused absences. c. Maintain communications consistently on all issues of the Area website. d. Position is committed to serve 1 year length of term and is subject to continue position upon vote of the sub-committee. e. Open line of communication with Regional Webmaster for general information. f. Upon request post information to PASCNA website as needed. The qualifications/duties are subject to revision as this position is new to Area and sub-committee.*
4. *The Regional Public Relations is hosting a workshop at the AVCNA Convention this month. Etta will be taking care of this. Nothing is needed from PASCNA Public Relations at this time per Burrell.*

Meeting closed with the Serenity Prayer, In Loving Service, Lawrence."

Note: Lawrence was given a Building Use Policy contract from Hilton Christian Church which is to be reviewed by Public Relations. Lawrence will have results or outcome of this at next Area meeting.

Literature Report: Keith read written report.

"Hi Family. The Literature on hand at the end of last area in January 2015 is \$1,611.57. Literature order from the previous month is \$988.45. Back order the previous month is \$93.85. Literature on Hand at Start of Area this month is \$2,600.02. Total Transfer from any of the sub-committees is \$2.36. Checks/Money orders \$23.00. Total cash and transfer at end of Area \$677.02. Total Cash given to the Treasurer \$681.78. (There is a difference +\$4.76). Literature on Hand at end of Area is \$1,923.00. Back order at the end of Area \$99.30.

Literature amounts from home groups for the month of November are as follows: A Meeting at Lunch \$72.41, Change I Must or Die I Will \$4.71, Change We Must \$11.11, End of the Road \$23.42, Fresh Starts for Open Hearts \$117.94, Honesty \$49.86, In Step \$39.74, Keep Coming Back \$91.82, Let's Get Spiritual \$12.22, Living Life on Life's Terms \$8.03, Living the Program \$3.42, Nature of Recovery \$122.04, New Attitude \$4.71, Running on Faith \$3.42, Saturday Night Alternative \$18.19, Serenity \$4.71, Surrender to Live \$30.40, High Noon \$23.00, Raymond R. 3.42, Jimmy W. 30.09, Total Sales \$674.66.

New publications: IP#29 Introduction to NA Meetings (\$24/.22) and Just For Today Daily Meditation Calendars \$11.75.

Keith is reminding all home groups that it is policy for all literature orders are to be picked up at the end of Area. The Literature Chair is asking for home groups to turn in their orders by 4:30-5:00pm in order to be able to provide a report to Area in a timely manner. In Loving Service, Keith B."

Treasury Audit Report: Drew excused absence, Beverly read written report.

"Hi Family. The Treasury Audit (Ad Hoc) Subcommittee met on Sunday, December 7th, 12pm at Riverside Behavioral with 8 members present in conjunction with the Annual Budget Review and Policy Subcommittee. We discussed how to proceed with the audit based on guidelines obtained from other areas. We will be creating our own Treasury Audit Guidelines based on the documents from the other Areas and the group conscience. We continued to sort through and organize the paperwork to be audited. We will be meeting again tomorrow, Jan 4th at 1pm at Riverside. We still need all the help we can get. Please announce this need and meeting time and place in your home group announcements. Thanks!! In Loving Service, Drew L."

Old Business

- **ASC Chair** **Only nomination: Beverly A. vote in February**
- **ASC Vice Chair** now taking nominations &/or volunteer
- **Alternate RCM** no volunteers &/or nominations, position remains open (Regional Committee Member)
- **VRCC** no volunteers &/or nominations, position remains open (Virginia Regional Convention Committee)
- **VRCC Alternate** no volunteers &/or nominations, position remains open
- **Activities Chair** **Drew L. was nominated for this position in December. Voting in February, 2015**
- **Public Relations Chair** now taking nominations &/or volunteer
- **ASC Literature** no volunteers &/or nominations, position remains open
- **PASCNA Webmaster** now taking nominations &/or volunteer

Those interested in these positions must be present at Area meeting.

NOTE: Keith B. has agreed to continue to serve until position is filled.

**** NOTE to all Home groups, there is a great importance to receive full support for the remainder open positions. ****
Please announce at group conscience as well during announcement time of home group meetings the open positions.
Qualifications for each position are listed in the Policy Manual and on our Area website www.peninsulaareana.org.

MOTIONS

2014-12-1 MAKER: TREASURER SECONDED: NONE NEEDED

Motion: No checks will be written after Area Service. All subcommittee's will ensure that checks are picked up during Area Service with the exception that the check can be picked up at the Policy and/or Budget Review meeting (which is the following day) and the moneys requested was already approved and/or allocated during Area Service meeting.

Intent: It is the responsibility of the Subcommittee Chair/Vice Chair to receive their checks so payments can be made in a timely manner. Area Treasurer, Chair and Vice Chair will not be available to sign checks after Area meets.

Discussion:

PROS: 1. Business is to be handled at Area Service only. 2. All Subcommittee Chairs/Vice Chairs have a responsibility to stay as needed until the end of Area. It is considered as one of the commitments to Area Service. 3. Accountability and safety to the trusted servant

CONS: 1. Implementing this policy request was based one instance, there is a limit to function of Area and to the Service Committee. 2. Not everyone e can stay at end of Area Service.

17 VOTING GSR'S - DUE TO 7 ABSTAINSIONS, MOTION IS TABLED AND TO BE VOTED ON IN FEBRUARY.

2014-12-2 MAKER: TREASURER SECONDED: NONE NEEDED

Motion: To purchase 2 bill counters (money counted) which is at \$189.95 each.

Intent: To expedite and have accurate count for Literature chair and Treasurer.

Discussion: Friendly amendment to this motion. To purchase 1 instead of two to determine effectiveness of one in use first and if there is a need to use 2, another will be purchased. Motion maker accepted amendment to this motion.

17 VOTING GSR'S - DUE TO 7 ABSTAINSIONS, MOTION IS TABLED AND TO BE VOTED ON IN FEBRUARY.

2014-12-3 MAKER: PUBLIC RELATIONS SECONDED: NONE NEEDED

Motion: To purchase a program from GoDaddy.com. for our Area website management.

Intent: o that the Area will have its own program and it will be owned by PASCNA Area.

Discussion: Domain for our Area website and this will eliminate a need for a paid Webmaster and will not be under the thumbs of an addict. This program has unlimited pages Cost is \$215.64 for 36 months. There will be training and 24 hour customer service for maneuver and changes needed on site.

MOTION PASSED: 17 VOTING GSR'S. 6 ABSTAIN 12 APPROVE 0 OPPOSE.

New Business

MOTIONS

2015-01-1 MAKER: TREASURER SECONDED: NONE NEEDED

Motion: Authorized signature holders must be both present to sign checks at the time they are written by the Treasurer.

Intent: This shows responsibility and accountability of all signature holders.

Discussion: just wanted to make sure those who are authorized to sign checks are available at time checks are written. Treasurer is uncomfortable with writing check and there is no one present at time for the second signature. Per policy the check requires two signatures.

PROS: 1. Likelihood 2 out of 3 authorized signers will be high. 2. Accountability is high. 3. Required signees are Area Chair, Vice Chair and Treasurer, be ready and available to sign needed checks is required.

CONS: 1. Person may be sick or not have anyone here. 2. Making it a requirement for both signers at the same time may cause harm to event.

MOTION is a Policy change and is SENT TO HOMEGROUPS TO BE VOTED ON FEBRUARY, 2015.

2015-1-2 MAKER: PAULA M. (SECRETARY) SECONDED: TEE (HOW & WHY)

Motion: Ask if Activities Committee to plan hold events not back to back every month but to spread them on more of every other month or every 2-3 months for Area.

Intent: To help with maintaining funds for Area and to avoid back to back events which may deplete Area funds and to further avoid confusion on what the funds are used for. Also to allow better planning of such events to give a better perspective of how much funds are needed for each event. Also to allow other events and activities be scheduled by other subcommittees, home groups, etc.

Discussion: Main concern is not to lose moral of Area of not promoting unity and fellowship for the still suffering addict. This motion is not to take away what Activities purpose is for our Area, only to monitor the number of events that seems to be depleting funds quickly. There is a concern to not have a repeat of the Area going broke for over 3 months and at times; group donations may not be enough to keep funds to cover all requests for Area and to be able to make a contribution to World.

PROS: 1. Committee has not shown detail report of all receipts/monies spent at Quarterly and Annual Budget Review. 2. Last couple of events a substantial amount of monies have been returned to Area. 3. A bigger picture needs to be looked at as for the financial responsibility as a whole, we have other requests and commitments pending throughout the year which cannot be met if monies are depleted every month.

CONS: 1. Events are crucial certain times of the year consecutively. 2. There is no requirement that any monies are to be returned not a requirement to have any event as fundraiser. 3. It is budgeted for monies to be used each month, why not use it.

MOTION is a Policy change and is SENT TO HOME GROUPS AND TO BE VOTED ON FEBRUARY 2015.

2015-1-3 MAKER: JEFF H. ACTIVITIES COMMITTEE SECONDED: NONE NEEDED

Motion: Activities to host a Bowling Party on Jan. 25th.

Intent: To promote fun and fellowship for the still suffering addict.

Discussion: Cost for this event is covering ½ costs of 3 lanes/shoes. Cost of food will be at 15% discount. Pending number of participants will determine what monies will be used per budgeted amount. Flyers will be given to GSR's.

PROS: 1. Promotes unity and show to have fun without the use of drugs.

CONS:

MOTION PASSED: 16 VOTING GSR'S. 3 ABSTAIN 13 APPROVE 0 OPPOSE.

2015-1-4 MAKER: JEFF H. ACTIVITIES COMMITTEE SECONDED: NONE NEEDED

Motion: Activities to host a Karaoke and Talent Show for February.

Intent: To promote fun and fellowship for the still suffering addict.

Discussion: Details forthcoming.

PROS: 1. Promotes unity.

CONS: 1. In favor but cautious of cost of this event.

MOTION PASSED: 16 VOTING GSR'S. 1 ABSTAIN 11 APPROVE 2 OPPOSE.

2015-1-5 MAKER: JIMMY W., RCM SECONDED: SARAH A. (HUGS NOT DRUGS)

Motion: To send Area donation to Region in February.

Intent: To distribute funds upward as suggested by NAWS.

Discussion:

MOTION IS RULED OUT OF ORDER. IT IS ALREADY IN POLICY DIRECTING WHEN TO DONATE TO REGION (QUARTERLY). AMOUNT WILL BE DISCUSSED AT BUDGET REVIEW/POLICY.

Home Group Reports:

Note from PASCNA Secretary: All Area minutes are located on website for review. The website is www.peninsulaareana.org. **HOME GROUPS NEED TO UPDATE ANY AND ALL INFORMATION ON NA.ORG WEBSITE.**

Nature of Recovery: "Greetings from Williamsburg, VA where we are a home group carrying the message of Recovery to the still suffering addict from the pain of addiction. We have one celebration this month. Our literature order this month is \$122.04 and our Area donation is \$102.00. In Loving Service Ron L."

Surrender to Live: "Happy New Year from all of us at Surrender To Live!! We had some great speakers, celebrations for over hundreds of years of recovery and lots of great meetings in 2014 and now we start a new year with the renewed spirit. Come see us – its' the best home group you have ever seen!! Our literature order \$30.40. Our donation to the area is \$. This will be my last home group report. It's been a blast but much better than the Past!! Rodney R. is our new GSR but I'll be around. We have 6 celebrations to stat the New Year. These are the clean dates; actual celebrations will be announced in meetings. Teresa D. Jan 2nd 32 years, Alan Jan 13th 3 years, Vincent A. Jan 13th 3 years, Gloria W. Jan 28th 7 years, Lisa B. Feb 6th 14 years, Monique Feb 11th 7 years. Love and peace to everybody and gratitude for you all and a loving power. In Loving Service, Marge"

Running on Faith: "All is well at Running on Faith. We continue to keep our doors open and to carry the message to the still suffering addict. An order was placed for a 21 year medallion literature order \$3.42 and there was an additional donation of \$36.60. In Loving Service, Andy"

High Noon: "High Noon home group is in need of support although our group is small. We are pleased to continue to carry the message of recovery to the still sick suffering addicts. Our literature order \$23.00. We have two celebrations coming in February; Mildred D. 4 years and Jawaad D. 2 years. In Loving Service, Jawaad D."

12 + 12 = Change: "12+12=Change is doing well and continues to carry the message to the addict who still suffers. We usually have 80-90 people attending which includes patients from the local treatment center. Due to the size of the meetings, we could use volunteers for set up and clean up. Donation to Area is \$50.00. Thanks for your support. In Loving Service, Jeff M."

A Proven Program: "A Proven Program continues a strong message of recovery. This is a basic text meeting. We are located on I-64 exit 231B at Yorktown Baptist Church, 8201 Croaker Road, Williamsburg, Tuesdays, 7pm. Our Area donation is \$40.00. In Loving Service, John P."

Change I Must or Die I Will: "Change I Must or Die I Will continues to carry a clean NA message. This group has 4 home group members. Literature order Is \$4.71 and Area donation is \$40.50. This meeting continues to need support. In Loving Service, Lawrence"

A Meeting at Lunch: "The meeting is picking up in attendance. We have made some changes in our daily group format. One of the changes are reading the Basic Text from cover through the chapters on Fridays. Last Friday's of the month with 5 weekends we will have Ask A Basket. We donated \$91.92 and had a literature order of \$72.41. In Loving Service, Roderick."

Serenity: "Serenity Group is doing well. Literature order \$4.71 and donation to Area is 36.17\$. We have one celebration, Jeanette W., 1/20. 8 years. In Loving Service, Jackie B."

Never Alone: "We are doing very well at Never Alone. There are no celebrations or major announcements this month. We have made a donation of \$68.81 this month. In Loving Service, Jimmy H."

In Step: "In Step continues to carry the message of Narcotics Anonymous on Monday nights in Grafton. We have an average attendance at 35-40. This month, In Step has two home group members celebrating clean time. Jan. 5th, Rod B., 7 years and Jan. 12th, Ed C., 7 years. In Step is donating \$60.00 to Area and literature order \$39.74 this month. In Loving Service, Nick C."

Change We Must: "Literature order \$11.11. and donation to Area \$12.00. GSR present, no written report given."

End of the Road: "Literature order \$23.42. GSR present, no written report given."

Fresh Starts for Open Hearts: "Literature order \$117.94. GSR present, no written report given."

Honesty: "Literature order \$49.86. Donation to Area \$40.00. No GSR present."

Keep Coming Back: "Literature order \$91.82 and Area donation is \$10.85. GSR present, no written report given."

Let's Get Spiritual: "Literature order \$12.22. No GSR present."

Living Life on Life Terms: "Literature order \$8.03 and Area donation is \$81.00. No GSR present."

Living the Program: "Literature order \$3.42. No GSR present."

New Attitude: "Literature order \$4.71. GSR present, no written report given."

Saturday Night Alternative: "Literature order \$18.19 and Area donation of \$57.00. GSR present, no written report given."

How and Why: "Area Donation \$150.00. GSR present, no written report given"

Hugs not Drugs: "GSR present, no written report given."

Meeting closed with Serenity Prayer and Clean Up. **PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING**

PASCNA AGENDA

February 7, 2015

Open Meeting

Call to order **Tim B.**

Meeting Opened:

Serenity Prayer All

Reading of the 12 Traditions:

Reading of the 12 Concepts:

Roll Call to Establish Quorum:

General Information: Tim B.

Cell phones turned off/vibrate; please respect the meeting by not texting during business meeting; turn in donations to Treasurer (please do not give more than \$1 change to Treasurer); and home group reports to Secretary (GSR's and Chairpersons, please try to write as clearly as possible and remember to put reports on full size sheet of paper with your signature); the literature chair cannot accept personal checks on behalf of home group purchases; please clean up after yourself. Please update the meeting list and GSR mailing roster and return back up front. ****PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING****

Welcome New GSRs:

Review and Approve January 3, 2015 Minutes

ASC Reports

ASC Treasurer's Report

RCM Report

Subcommittee Chairperson's Reports

Activities

H&I

Policy

Public Relations

Treasury Audit Ad Hoc

Literature

Old Business

Open Positions

- **ASC Chair** **Only nomination: Beverly A. vote in February**
- **ASC Vice Chair** now taking nominations &/or volunteer
- **Alternate RCM** no volunteers &/or nominations, position remains open (Regional Committee Member)
- **VRCC** no volunteers &/or nominations, position remains open (Virginia Regional Convention Committee)
- **VRCC Alternate** no volunteers &/or nominations, position remains open
- **Activities Chair** **Drew L. was nominated for this position in December. Voting in February, 2015**
- **Public Relations Chair** now taking nominations &/or volunteer
- **ASC Literature** no volunteers &/or nominations, position remains open
- **PASCNA Webmaster** now taking nominations &/or volunteer

Those interested in these positions must be present at Area meeting.

NOTE: Keith B. has agreed to continue to serve until position is filled.

MOTIONS

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Intent: It is the responsibility of the Subcommittee Chair/Vice Chair to receive their checks so payments can be made in a timely manner. Area Treasurer, Chair and Vice Chair will not be available to sign checks after Area meets.

Discussion:

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Intent: This shows responsibility and accountability of all signature holders.

Discussion: just wanted to make sure those who are authorized to sign checks are available at time checks are written. Treasurer is uncomfortable with writing check and there is no one present at time for the second signature. Per policy the check requires two signatures.

PROS: 1. Likelihood 2 out of 3 authorized signers will be high. 2. Accountability is high. 3. Required signees are Area Chair, Vice Chair and Treasurer, be ready and available to sign needed checks is required.

CONS: 1. Person may be sick or not have anyone here. 2. Making it a requirement for both signers at the same time may cause harm to event.

MOTION is a Policy change and is SENT TO HOMEGROUPS TO BE VOTED ON FEBRUARY, 2015.

2015-1-2 MAKER: PAULA M. (SECRETARY) SECONDED: TEE (HOW & WHY)

Motion: Ask if Activities Committee to plan hold event not back to back every month but to spread them on more of every other month or every 2-3 months for Area.

Intent: To help with maintaining funds for Area and to avoid back to back events which may deplete Area funds and to further avoid confusion on what the funds are used for. Also to allow better planning of such events to give a better perspective of how much funds are needed for each event. Also to allow other events and activities be scheduled by other subcommittees, home groups, etc.

Discussion: Main concern is not to lose moral of Area of not promoting unity and fellowship for the still suffering addict. This motion is not to take away what Activities purpose is for our Area, only to monitor the number of events that seems to be depleting funds quickly. There is a concern to not have a repeat of the Area going broke for over 3 months and at times, group donations may not be enough to keep funds to cover all requests for Area and to be able to make a contribution to World.

PROS: 1. Committee to show detail report of all receipts/monies spent at Quarterly and Annual Budget Review. 2. Last couple of events a substantial amount of monies have been returned to Area. . 3 A bigger picture needs to be looked at as for the financial responsibility as a whole, we have other requests and commitments pending throughout the year which cannot be met if monies are depleted every month.

CONS: 1. Events are crucial certain times of the year consecutively. 2. There is no requirement that any monies are to be returned not a requirement to have any event as fundraiser. 3. It is budgeted for monies to be used each month, why not use it.

MOTION is a Policy change and is SENT TO HOME GROUPS AND TO BE VOTED ON FEBRUARY 2015.

NEW BUSINESS

Home Group Reports/Announcements

Close Meeting with Serenity Prayer and Clean Up - . ****PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING****