



**MARRIOTT  
NEWPORT NEWS  
CITY CENTER**

November 27, 2018

Willie Lawrence  
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Hello Mr. Lawrence,

Thank you for considering Newport News as a host location for the Narcotics Anonymous Meeting in November 2020. We are delighted to present the following proposal to host this event at the Newport News Marriott. We are confident that the attendees will love our location and the destination and that our hotel is a great fit for your group needs.



**CITY CENTER:**

City Center at Oyster Point is the Virginia Peninsula's meeting place and Main Street community. City Center includes a movie theater, restaurants, upscale retail space and office buildings within a pedestrian-friendly environment. Three parking decks support the hotel and the City Center project.

**GUEST ROOMS:**

We are currently able to offer November 13-14, 2020. We understand your room block needs to be as follows:

Date	Day	Room Type	Rooms	Rate
11/13/2020	Friday	Deluxe Room	100	<b>\$119</b>
11/14/2020	Saturday	Deluxe Room	100	<b>\$119</b>

Hotel room rates are subject to applicable state and local taxes (currently 14% plus \$1) in effect at the time of check-in. Standard check-in is 4pm and check-out is 11am.

**FUNCTION SPACE:**

Below is an agenda of the function space requirements we discussed. Function rooms are assigned according to the number of persons expected to attend, and may be changed by the Hotel if attendance changes.

<u>Date</u>	<u>Day</u>	<u>Start Time</u>	<u>End Time</u>	<u>Post As/Signage</u>	<u>Set-Up Style</u>	<u>Expected</u>
11/13/2020	Fri	4:00 PM	11:59 PM	Hospitality Room	Lounge	100
11/13/2020	Fri	4:00 PM	11:59 PM	Merchandise Room	TBD	Flow
11/13/2020	Fri	4:00 PM	11:59 PM	Marathon Room	TDB	Flow
11/13/2020	Fri	6:00 PM	11:59 PM	Breakout	Theatre	80
11/13/2020	Fri	6:00 PM	11:59 PM	Breakout	Theatre	80
11/13/2020	Fri	6:00 PM	11:59 PM	Breakout	Theatre	80
11/13/2020	Fri	6:00 PM	11:59 PM	General Session	Theatre	600
11/13/2020	Fri	10:00 PM	11:59 PM	Dance	Special	600
11/14/2020	Sat	8:00 AM	11:59 PM	General Session	Theatre	600
11/14/2020	Sat	8:00 AM	11:59 PM	Breakout	Theatre	80
11/14/2020	Sat	8:00 AM	11:59 PM	Breakout	Theatre	80
11/14/2020	Sat	8:00 AM	11:59 PM	Breakout	Theatre	80
11/14/2020	Sat	8:00 AM	11:59 PM	Hospitality Room	Lounge	100
11/14/2020	Sat	8:00 AM	11:59 PM	Marathon Room	Special	1
11/14/2020	Sat	8:00 PM	11:59 PM	Merchandise Room	Special	1
11/15/2020	Sun	8:00 AM	12:00 PM	General Session	Theatre	600
11/15/2020	Sun	8:00 AM	12:00 PM	Hospitality Room	Lounge	100
11/15/2020	Sun	8:00 AM	12:00 PM	Marathon Room	Special	1
11/15/2020	Sun	8:00 AM	12:00 PM	Merchandise Room	Special	1
11/15/2020	Sun	8:00 AM	6:00 PM	Breakout	Theatre	80
11/15/2020	Sun	8:00 AM	6:00 PM	Breakout	Theatre	80
11/15/2020	Sun	8:00 AM	6:00 PM	Breakout	Theatre	80

**Room Rental:** Based on Group's requirements, Hotel's function space charges will be **\$5,500.00++**, plus service charge and then applicable taxes.

**FOOD & BEVERAGE**

A Food & Beverage minimum of **\$2,000.00++** will apply, prior to service charge and tax.

Below please find our 2018 average pricing per person to help you with your planning:

Breakfast	\$17.00 - \$23.00
Lunch	\$20.00 - \$35.00
Dinner	\$34.00 - \$58.00
All Day Break Package	\$19.00 - \$30.00

Menu pricing for your event will be guaranteed 180 days prior to your event date.

### **SPECIAL CONSIDERATIONS:**

In consideration of the Total Room Nights and the functions identified on the Function Information Agenda, Hotel will provide Organization the following special concessions:

- **Discounted Fee for Coffee/Decaf/Hot Tea of \$30.00++ per gallon**
- **Group is Permitted to bring in their own Dry Snacks for the Hospitality Room**
- **Complimentary Self-Parking**
- **Complimentary Internet in Guest Rooms**
- **One per 50 complimentary rooms provided**

### **THE AREA:**

Newport News, located on the growing Virginia Peninsula is situated midway between Williamsburg and Norfolk/Virginia Beach, the city stretches along the majestic James River. It is home to many world-class attractions including The Mariners' Museum, the Virginia Living Museum, and the Ferguson Center for the Arts, among several other historic sites and museums. <https://www.newport-news.org/>

Newport News is accessible by the Newport News / Williamsburg International Airport; Amtrak (daily service to Washington, DC); and Interstates 64 and 664. Norfolk International Airport and Richmond International Airport both provide alternate air service within an hour's drive of City Center.

### **CITY CENTER NEWPORT NEWS**

See attached Map of City Center for things to do within the Marriott's pedestrian friendly community.

### **NEWPORT NEWS ATTRACTIONS:**

- The Virginia Living Museum 1.8 mi
- Ferguson Center For The Arts 3 mi
- Peninsula Fine Arts Center 3.1 mi
- The Mariners' Museum 3.2 mi
- Virginia War Museum 5.6 mi
- Newport News Park 10.4 mi

### **AREA ATTRACTIONS:**

- Colonial Williamsburg 22 mi
- Busch Gardens 17.7 mi
- Virginia Beach 40 mi

The outlined format and dates are currently on hold for your event and will be held until **December 10, 2018**. An extension on this date may be requested by Narcotics Anonymous. An Agreement will be prepared upon your request to secure the space.

Again, thank you for your interest. We look forward to having Narcotics Anonymous in our welcoming hotel & city!

Sincerely,

Debbie Smith  
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[www.marriott.com/phfof](http://www.marriott.com/phfof)

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